

# Road Safety Authority

## Board Meeting Minutes & Action Tracker

### Thursday 20 July 2023

Present	In Attendance
Ms Liz O'Donnell, Chairperson	Mr Sam Waide, Chief Executive Officer
Ms Sarah Johnson	Ms Alison Coleman, Director of People, Development and Culture, Acting Board Secretary
Mr Kevin Goulding	Ms Denise Barry, Director of Strategy, Performance and Transformation
Ms Donna Price	[REDACTED]
Mr Derek Cawley	[REDACTED]
	Mr Keith Walsh, Assistant Secretary, Dept of Transport
<b>Apologies</b>	Ms Laura Byrne, Executive Office
Mr John Cronin	
Ms Gillian Treacy	
Ms Ashling Cunningham	

## Board Minutes

<b>1</b>	<p><b>Apologies and Introductions</b></p> <p>The members were welcomed to the meeting and the apologies were noted.</p>
<b>2</b>	<p><b>Meeting in the Absence of the Executive</b></p> <p>The members did not have a meeting in the absence of the executive.</p>
<b>3</b>	<p><b>Conflict of Interest Declaration</b></p> <p>No conflict-of-interest matter was declared by the members present.</p>
<b>4</b>	<p><b>Minutes from Board Meeting, Decision Record &amp; Action Tracker of 22 June 2023</b></p> <p>Minutes approved by Board members</p>
<b>5</b>	<p><b>Chairperson's Report</b></p> <p>Bank Holiday campaign scheduled for Aug 01 with AC Hilman and Minister Chambers. There is a need to highlight an impactful intervention at this campaign such as speed review, increased enforcement on roads.</p> <p>Chairperson took part in a radio interview on Monday with RTE after the high number of fatalities over that weekend. Briefing document provided to the Chair highlighted a</p>



	<p>regional aspect with Mayo, Galway and Cork having high fatality numbers. Local/regional interventions being reviewed with AGS.</p> <p>Suggestion that Driving for Work campaign should focus on truck/van driver behaviour and engagement with haulier industry important on this topic.</p> <p>Number of HGV's involved in a collision in 2022 and 2033 YTD to be shared with Board. Board to review data analysis of LGV's involved in collisions.</p>
<p>6</p>	<p><b>Chief Executive Officer's Report</b></p> <p><b>Road Safety Update</b> Chair and CEO meeting with Commissioner Drew Harris on August 15 and will discuss Go Safe Vans and enforcement.</p> <p>Speed limit review report awaits publication by DOT.</p> <p>Working visas for 100 Applus staff have been approved and recruitment is underway in the Philippines.</p> <p>Driver testing recruitment panel in place and staff will be onboarded in the coming months.</p> <p>The next RSTP meeting will be held on September 14. This is chaired with Keith Walsh and AC Hilman is deputy Chair. RSTP group will be traveling to Scotland to view average speed cameras, funding model and their processes and procedures. Scotland has a number of similarities with Ireland I.e. population, road network etc. RSA to discuss funding possibilities from other RSTP organisations. RSTP board need to consider average speed cameras, mobile cameras, increased Go Safe hours.</p> <p>Ongoing discussions with Dept of Justice and AGS regarding Go Safe Vans funding for increased hours. Hours needs to be outside of 9-5 with vans present during the time of day and locations with high fatalities rates. Increased Go Safe hours is not the only solution as increased AGS enforcement is necessary. The Australian model of safety vans is being reviewed as it confirmed increased safety cameras reduced fatalities.</p> <p>RSA to confirm if there has been an increase in Go Safe hours and vans over the last number of years.</p> <p>RSA to discuss with AGS being part of their review of what data is shared so that it is relevant for RSA and Local Authority needs.</p>



	<p>Board queried if any consideration is given to redirect income from fines to fund implementation of the Government Road Safety Strategy like other EU countries.</p> <p>Vision Zero relaunch underway with the creative team with overall objection to reduce fatalities by 50%. This is to launch on August 31<sup>st</sup>.</p> <p><b>Risk Report 2023</b> Reviewed and approved by Board.</p> <p>Review by DOT being considered and Terms of Reference to be redefined. DOT have received previous KPMG organisational redesign report.</p>
<p>7</p>	<p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>
<p>8</p>	<p><b>Audit &amp; Risk Committee Update</b> Kevin Goulding provided the Board with the update.</p> <p>External Auditors representative [REDACTED] attending the meeting and confirmed there is no outstanding matters or misstatements and the accounts have been certified.</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>A review of H1 actuals was completed which identified some changes to the 2023 approved budget with the overall impact being an increase of [REDACTED] on our projected closing revenue reserves. In terms of Capital for H2, there is an additional budgetary requirement for three new enabling projects for [REDACTED]. These are part of deferred projects.</p> <p>Denise Barry joined the meeting and provided an update to confirm that [REDACTED] [REDACTED]. ARC report to be amended to reflect this request is not additional budget.</p> <p>Risk register being reviewed to reflect updated COSO framework of &lt;12 flagged to board and &gt;deescalated.</p>



	<p>Robert Cashell will act as interim Chair of the Audit &amp; Risk Committee until a new Board Member is put in place.</p>
<p>9</p>	<p><b>H1 Business Plan Review</b> Denise Barry provided the update.</p> <p>54% projects on track slightly down in 2022, however higher % of projects completed in 2023.</p> <p>Delayed projects will have no major financial impact and include collision data, EU mobility package regs with DOT which will allow for enforcement against out of state operators.</p> <p>Deferred projects align to reprioritisation of the RSS.</p> <p>H2 new projects</p> <ul style="list-style-type: none"> <li>• P094 Driver Tester App &amp; TRCS</li> <li>• PML115 Driver Statement Automation</li> <li>• MyRoadSafety.ie Portal usability &amp; navigation</li> <li>• Driver Testing Operational Enhancement Project Phase 2</li> </ul> <p>Reinstating [REDACTED] from review of strategic objectives.</p> <p>Board approved approach for H2.</p>
<p>10</p>	<p><b>Draft Fees Strategy</b> [REDACTED] joined the meeting. [REDACTED] have carried out a review of the RSA's funding options and considered fee levels and costs.</p> <p>4 possible options were discussed which include [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]</p> <p>Discussions to be held with DOT on income and fee structure. A income and fee revision strategy is to be developed. The need for public engagement / consultation on revised fee structure to be considered and implement the revised income structure for 2024.</p> <p>Discussion occurred around temporary exchequer funding possibilities.</p>



	<p>Denise Barry and ██████ left the meeting.</p>
<p>11</p>	<p><b>E-scooters in Belgium</b></p> <p>█████ joined the meeting to provide an update of Belgium’s legislative changes to the use of scooters.</p> <p>RSA to update stats to show breakdown of scooter fatalities.</p> <p>DOT should engage with local authorities on licence of rental schemes to ensure their terms and conditions include road safety elements i.e. lights, reflective gear. RSA to raise scooters with local authorities at the next RSTP meeting.</p> <p>The board thanked Nathan for his presentation.</p>
<p>12</p>	<p><b>DOT Update</b></p> <p>Keith Walsh joined the meeting to discuss:</p> <ol style="list-style-type: none"> <li>1. Road safety trends – 7 priority areas from within the RSTP group have been identified and will be priority for 2023. The group will focus on penalty points, AGS technology, funding, driving for work, the driver curriculum.</li> <li>2. NCT concerns – the impact of the back log on road safety is a concern for Minister. Recruitment plan needs to be long-term and not reliance on international recruitment.</li> <li>3. Review of RSA – this will be redefined and consider if terms of reference need to be updated to reflect the work already done by RSA and KPMG. The review will consider all services under DOT remit and align or merge where appropriate. This could result in the RSA taking on other services. Funding model will be considered, including self-funding or otherwise.</li> </ol> <p>Good response to Board Vacancies advertisement with interview panel being scheduled.</p> <p>Mr Walsh stated that the speed review will be brought by both Ministers to Cabinet on return from the summer break. The speed review recommendations will be implemented by local authorities.</p> <p>Mr Walsh to discuss legislation multiple offence charges so more penalty points are assigned with the Minister.</p> <p>Affective penalties research to be presented at the next Ministerial Committee Meeting.</p> <p>Data sharing discussed and the importance of receiving data in a timely manner. Mr Walsh agreed to speak with AGS to ensure RSA are part of the review to identify necessary data.</p> <p>Discuss on the NCT test and if updates/shorter time is needed when testing EV cars.</p>



	<p>Mandatory drug testing for all collisions, driver behaviour will form part of new legislation being processed.</p> <p>The Board thanked Mr Walsh to attending the meeting.</p>
<b>13</b>	<p><b>Items for Further Discussion and Any Other Business</b></p> <p>Chairperson thanked Kevin Goulding for his work with the Board and Audit &amp; Risk Committee during his tenure. Confirmation of service credits paid by Applus.</p>
<b>14</b>	<p><b>Date of Next Board Meeting</b></p> <p>Thursday 28 September 2023 in Dublin, Bow Street Offices</p>

**Signed:** \_\_\_\_\_  
**Chairperson**

**Date:** \_\_\_\_\_

