

Road Safety Authority

Board Meeting Minutes & Action Tracker

Friday 26 May 2023

Present	In Attendance
Ms Liz O'Donnell, Chairperson	Mr Sam Waide, Chief Executive Officer
Ms Sarah Johnson	Ms Alison Coleman, Director of People, Development and Culture, Acting Board Secretary
Ms Ashling Cunningham	Ms Denise Barry, Director of Strategy, Performance and Transformation
Ms Donna Price	Ms Sarah O'Connor, Director of Partnerships and External Affairs
Mr John Cronin	Mr Michael Rowland, Director or Research, Standards & Assurance
Mr Kevin Goulding	Ms Stefania Castello, Public Health Researcher/Analyst
Mr Derek Cawley	Ms Laura Byrne, Executive Office
Apologies	
Ms Gillian Treacy	

Board Minutes

1	<p>Apologies and Introductions</p> <p>The members were welcomed to the meeting and the apologies were noted.</p>
2	<p>Meeting in the Absence of the Executive</p> <p>The members did not have a meeting in the absence of the executive.</p>
3	<p>Conflict of Interest Declaration</p> <p>No conflict-of-interest matter was declared by the members present.</p>
4	<p>Minutes from Board Meeting, Decision Record & Action Tracker of 30 March 2023</p> <p>Minutes approved by Board members.</p>
5	<p>Chairperson's Report</p> <p>Executive to provide report on the scooter legislation.</p> <p>Concern that board appointments are not with PAS. Concern to be raised at DOT Oversight meeting. DOT are finalizing the advertisement pack. RSA to suggest a panel is put in place so recruitment process for future needs is not needed each time.</p>



	<p>Reviewed and approved by Board.</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>Speed limit review workshop to be held next week with update to be made at the July Board meeting.</p> <p>Board discussed importance of mandatory drug testing of all involved in an road collision/ incident should take place.</p>
<p>7</p>	<p>Communications Strategy - Sarah O'Connor</p> <p>Sarah O'Connor joined the meeting. The communication strategy will focus on external communications.</p> <p>Tier 1 are priority campaigns will take up to 60% of the budget and tier 2 are 40%. Speed will be the main focus.</p> <p>Vision Zero campaign recording nearly completion.</p> <p>Board would like RSA to consider how we can replicate Norway's road safety campaign with no children fatalities.</p> <p>Go Safe can provide their roadside vans dataset on speeding etc. RSA to confirm if Go Safe can share directly with us. RSA to confirm how any such data sets could help target local messaging for speed related campaign activities.</p> <p>Board Members to review targeted campaign ask and revert to Sarah.</p> <p>RSA to share data on young drivers (fatalities and serious injuries) for 2022 and 2023.</p> <p>The Board thanked Ms O'Connor for her presentation.</p>
<p>8</p>	<p>Serious injuries in pedal cyclists from hospital and police records - Stefania Castello</p> <p>Stefania Castello and Michael Rowland joined the meeting and gave an update on the work to date working on this important research area.</p> <p>Statistics on cyclist injuries and those only involving the cyclist from Hipe discussed.</p>



	<p>41% wore helmets with injuries worse in those who did not. RSA policy is to promote helmet wearing as opposed to making it mandatory. Helmet wearing to be added to vision zero communication strategy.</p> <p>Analysis on pedestrians has been confirmed as the next dataset to be analysed. .</p> <p>Stefania and Michael left the meeting, and the board thanked them for the update.</p>
<p>9</p>	<p>RSTP Update – Denise Barry</p> <p>Denise Barry joined the meeting and provided an update to the Government Road Safety Strategy.</p> <p>Currently 679 community and roads policing officers in AGS. RSA to benchmark this against other countries including Norway to understand how Ireland fares. Board are concerned by the reduction of AGS road policing numbers.</p> <p>Discussion occurred regarding the 3 red actions in the RSS such as Q2 legislation for the ability to enforce against foreign commercial drivers.</p> <p>Pilot on virtual data room with CSO and OGCIO on multiple learner permits in development.</p> <p>Board thanked Denise for her presentation and work her with the RSA <i>and wished her well given this was her last Board meeting attending as Executive team member with RSA</i></p>
<p>10</p>	<p>Audit & Risk Committee Update – 11 May 2023</p> <p>Income of €23.8m has been recorded for Q1 2024, 3% higher than Budget and 10% lower than same period in 2022.</p> <p>Administration costs are 18% higher than budget and 2% higher than same period in 2022. This is due to timing issues, additional accommodation required and rebranding of RSA truck and increase in energy costs. During Q1, the Bow Street office was refurbished and there were health & safety concerns with Dun Laoighaire office resulting in hotel rental costs during the period.</p> <p>The Authority has recorded an operating deficit of €1.3m for Q1 2023 and, after taking account of a depreciation charge of €1.6m, a revenue reserve of €14.7m, hence the current revenue reserves are significantly above the optimum sustainable level of €7m.</p> <p>Internal Audit plan is on track.</p> <p>Deloitte Self-Assessment with Independent Validation (SAIV) approach to completing an EQA (External Quality Assessment) meets the requirements of the Standards set by Chartered Institute of Internal Auditors (CIIA), and is the approach recommended where there are budgetary constraints.</p>



	<p>Driver Theory Test review findings included DTT contract and preferred future delivery model, review of the DTT question bank which has not been updated since 2018 with recommendation agreed to republish and SOW signed and the annual DTT annual service delivery work programme to be conducted.</p> <p>ASM (C&AG reps) found no significant findings from their report.</p> <p>RSA may need to add data sharing to the Corporate Risk Register</p> <p>Board noted the report and thanked Kevin for the update</p>
11	<p>Finance Update Q1 - Savings Update</p> <p>Topic moved to alternative meeting given the update from ARC was comprehensive on Q1.</p>
12	<p>Items for Further Discussion and Any Other Business</p> <p>Climate Action Roadmap 2023 to be sent to board members for review and approval. The roadmap is focused on fleet and buildings. RSA to confirm that the funding is in place to achieve the deliverables.</p> <p>Internal Audit Charter 2023 approved by Board.</p>
13	<p>Date of Next Board Meeting</p> <p>Thursday 22 June 2023 in Dublin, Bow Street Offices</p>

Signed: _____
Chairperson

Date: _____

