

Applicant ADI – Training Log

(Record of 20 Hours Supervised Initial Practical Training

– this log is required as part of the application process for the Trainee Driving Instructor Licence Scheme)

Trainee Driving Instructor Name :

Applicant ADI Ref No:

Sponsoring ADI Name :

ADI Ref No :

Subject	Training Session (Date & Duration)
1. Ability To Inspire Confidence	
2. Presentation, Manner, Patience and Tactfulness	
3. Delivery of Instruction	
4. Setting Objectives	
5. Writing Lesson Plans	
6. Emphasising Need for Students to be Proactive	
7. Identify and Analyse Faults And Deliver Remedial Instruction	
8. Delivery of Feedback	
9. Level and Quality Of Information	
10. Explanation of Necessary Jargon	
11. Time Management	
12. Establish Instruction Priorities	
13. Learning Environment	
14. Need for and Use of Safety Equipment	

Subject	Training Session (Date & Duration)
15. Use of Learning Supports, Teaching Aids and Techniques	
16. Lesson Wrap – Up	
17. Encourage Self Analysis in Student	
18. Cockpit Drill & Starting the Vehicle	
19. Vehicle Controls Including Dual Controls	
20. Anticipating & reacting to Actions of Others	
21. Moving off And Stopping	
22. Road Position on the Straight and on Bends	
23. Turnabout on the Road using Forward and Reverse Gears	
24. Reversing into Openings to the Left and To The Right	
25. Parallel Parking	
26. Dealing With Pedestrian Crossings	
27. Correct use of Mirrors and Signals	
28. Approaching Junctions to Turn Left or Right, M.S.M	
29. Judgement of Speed, Stopping Distances	
30. Emerging at Road Junctions and Roundabouts	
31. Crossroads Junctions	
32. Meeting, Crossing Path of, Overtaking and Clearance to Others	
33. Emergency Stop	
34. Urban and Rural Roads	
35. ECO Driving	
36. Understanding Traffic Signs, Road Markings & Traffic lights	

Please note:

For particular vehicle categories there may be additional competency headings in addition to the ones listed above –

Please complete training as appropriate:

Subject	Training Session (Date & Duration)
For Category A Only – carrying out various motorcycle manoeuvres (figure of 8, slalom, u-turn, slow ride)	
For Category E+ Only – couple/uncouple a trailer	